

South Marston C of E Primary School

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"Encourage one another and build each other up" 1 Thessalonians 5.11

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KS2 Pupil Computing Acceptable Use Agreement 2025/26

Dear Parents and Carers,

Digital technologies have become integral to the lives of children and young people, both within and outside schools. These technologies are powerful tools, which open-up new opportunities for everyone. They can stimulate discussion, encourage creativity, and stimulate awareness of context to promote effective learning. Learners should have an entitlement to safe access to these digital technologies.

As a result, all children in KS2 are asked to sign the following acceptable use agreement under direction of their parent/guardian to ensure a secure home-school understanding of the expectations in place to keep your child safe. Your child's teacher has already discussed the following agreement with your child, detailing how it is there to help to keep them safe and happy online, and highlighting their responsibilities both to themselves and others as well as possible outcomes and consequences if they do not follow the agreed points.

Please read through the policy and, when are happy with it, complete the details on the form. Then get your child to sign, under your supervision, in the space provided before returning it to their class teacher **by Monday 17th November**. If you have any questions or concerns at all, please let me know via the school office as soon as possible.

Thank you for your support.

Yours sincerely

Mr Hartnell

Computing Lead

This acceptable use agreement is intended:

- to ensure that learners will have good access to devices and online content, be responsible users and stay safe while using digital technologies for educational, personal and recreational use
- to help learners understand good online behaviours that they can use in school, but also outside school
- to protect school devices and networks from accidental or deliberate misuse that could put the security of the systems and users at risk.

Acceptable Use Agreement

When I use devices, I must behave responsibly to help keep myself and other users safe online and to look after the devices.

For my own personal safety:

- I understand that what I do online will be supervised and monitored and that I may not be allowed to use devices in school unless I follow these rules and use them responsibly.
- I will only visit internet sites that adults have told me are safe to visit.
- I will keep my username and password safe and secure and not share it with anyone else.
- I will be aware of "stranger danger" when I am online.
- I will not share personal information about myself or others when online.
- If I arrange to meet people off-line that I have communicated with online, I will do so in a public place and take a trusted adult with me.
- I will not use AI platforms that my teacher has not approved
- I will immediately tell an adult if I see anything that makes me feel uncomfortable when I see it online.

I will look after the devices I use, so that the school and everyone there can be safe:

- I will handle all the devices carefully and only use them if I have permission.
- I will not try to alter the settings on any devices or try to install any software or programmes.

- I will tell an adult if a device is damaged or if anything else goes wrong.
- I will only use the devices to do things that I am allowed to do.

I will think about how my behaviour online might affect other people:

- When online, I will act as I expect others to act toward me.
- I will not copy anyone else's work or files without their permission.
- I will be polite and responsible when I communicate with others, and I appreciate that others may have different opinions to me.
- I will not take or share images of anyone without their permission.
- I will not upload any pictures, names or information about the school onto any AI platform without permission from my teacher who has already assessed and approved the AI platform in use.

I know that there are other rules that I need to follow:

- I will only use my own personal devices (mobile phones/USB devices etc.) in the school if I have permission. If I am allowed, I still have to follow all the other school rules if I use them.
- I will not use social media sites.
- Where work is protected by copyright, I will not try to download copies (including music and videos).
- When I am using the internet to find information, including approved AI sites, I should take care to check that the information is accurate, as I understand that the work of others may not be truthful and may be a deliberate attempt to mislead me.
- I should have permission if I use the original work of others in my own work.

I understand that I am responsible for my actions, both in and out of school:

- I know that I am expected to follow these rules in school and that I should behave in the same way when out of school as well.
- I understand that if I do not follow these rules, I may be subject to disciplinary action.

Learner Acceptable Use Agreement Form

Please complete the sections below to show that you have read, understood and agree to the rules included in the acceptable use agreement. If you do not sign and return this agreement, access will not be granted to school systems.

I have read and understand the above and agree to follow these guidelines when:

- I use the school systems and devices (both in and out of school).
- I use my own devices in the school (when allowed) e.g. mobile phones, gaming devices, USB devices, cameras, etc.
- I am out of school and involved in any online behaviour that might affect the school or other members of the school.

Name of Learner: _____ Class: _____

Signed: _____ Date: _____